

# Welcome Screen Creation

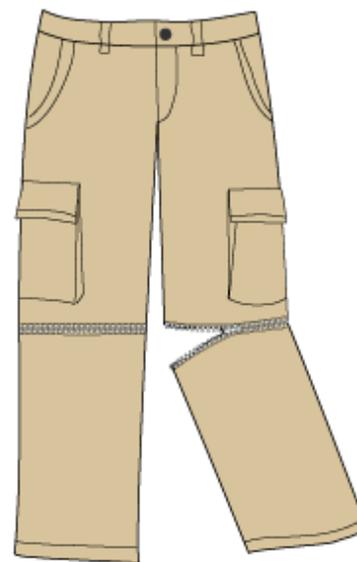
*Creating a welcome screen on  
a managed dre*

# Preparation

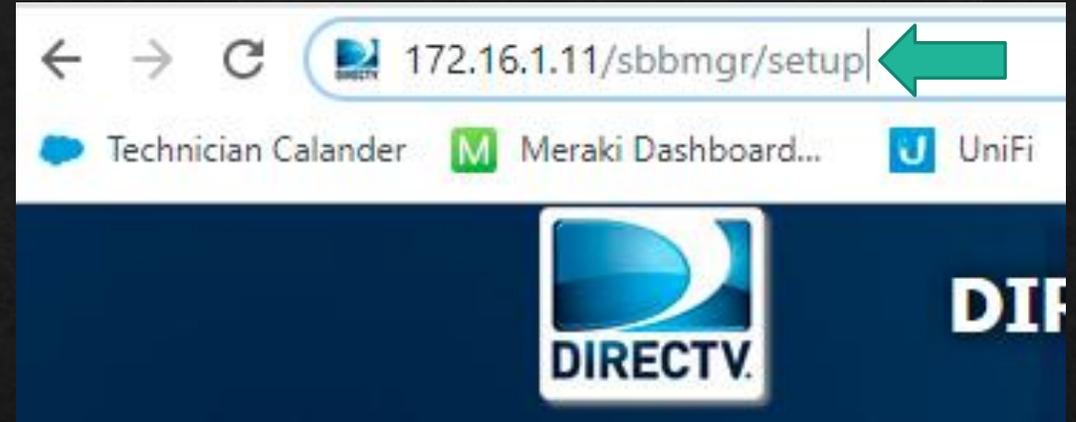
Before you create the Welcome Screen that will display on each TV you will need to gather some information:

- Zip Code
- Welcome message property would like
- Is the property going to integrate with their PMS
- PMS room ID numbers (this is how the rooms show up in their PMS system sometimes room 101 will show up as 000101 in the PMS system)
- PMS provider contact information to facilitate the integration.

I DON'T CARE HOW  
HARD YOU'VE PREPARED



You will never be as ready for life as  
the dude wearing the zip-off pants/shorts



## Logging into the MCS

Once you are ready to begin log into the MCS server.

The username you log into should be dreserver and the password is dreserver

Once logged in you will need to delete the sbbmanager/

Then replace it with setup and press enter to navigate to the new URL



# DIRECTV Management Control System

Location: **Best Western Plus Boulder, CO**

Logged in as: **mcsadmin** | [View Receiver List](#) | [Administrator Settings](#) | [View Logs](#) | [Change Password](#) | [Log Out](#)

## MCS Setup

Dealer Information

Network

PMS

Verification

System Update

Monitoring

Welcome Screen

Cinema

Reboot

### Dealer Information:

 Save Dealer Info



# MCS Setup Page

Once you have reached the setup page on the MCS you will need to navigate to the Welcome Screen Tab

# MCS Welcome Page Tab

Once you are on the Welcome Screen Tab you will be able to see the current status of the welcome screen.

You will also be able to click the Edit Welcome Screen Configuration button at the bottom to edit or create the welcome screen.

Click on the Edit Welcome Screen Configuration button.

**DIRECTV** **DIRECTV Management Control System**

Location: Best Western Plus Boulder, CO    Logged in as: mcsadmin | [View Receiver List](#) | [Administrator Settings](#) | [View Logs](#) | [Change Password](#) | [Log Out](#)

### MCS Setup

- Dealer Information
- Network
- PMS
- Verification
- System Update
- Monitoring
- Welcome Screen**
- Cinema
- Reboot

#### DRE Guest Welcome Screen

Guest Welcome Screen is currently set to: Basic Welcome Screen

Enable Basic GWS:  Enable Basic GWS

Enable GWS Pro:  Enable GWS Pro

Disable Welcome Screen:  Disable

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**Basic Guest Welcome Screen**

[Edit Welcome Screen Configuration](#)    [Advanced Settings](#)

**Test Receivers**

Receiver ID	IP Address	Welcome Screen URL
0376-7000-5927	172.16.2.69	http://172.16.1.11:5558/test

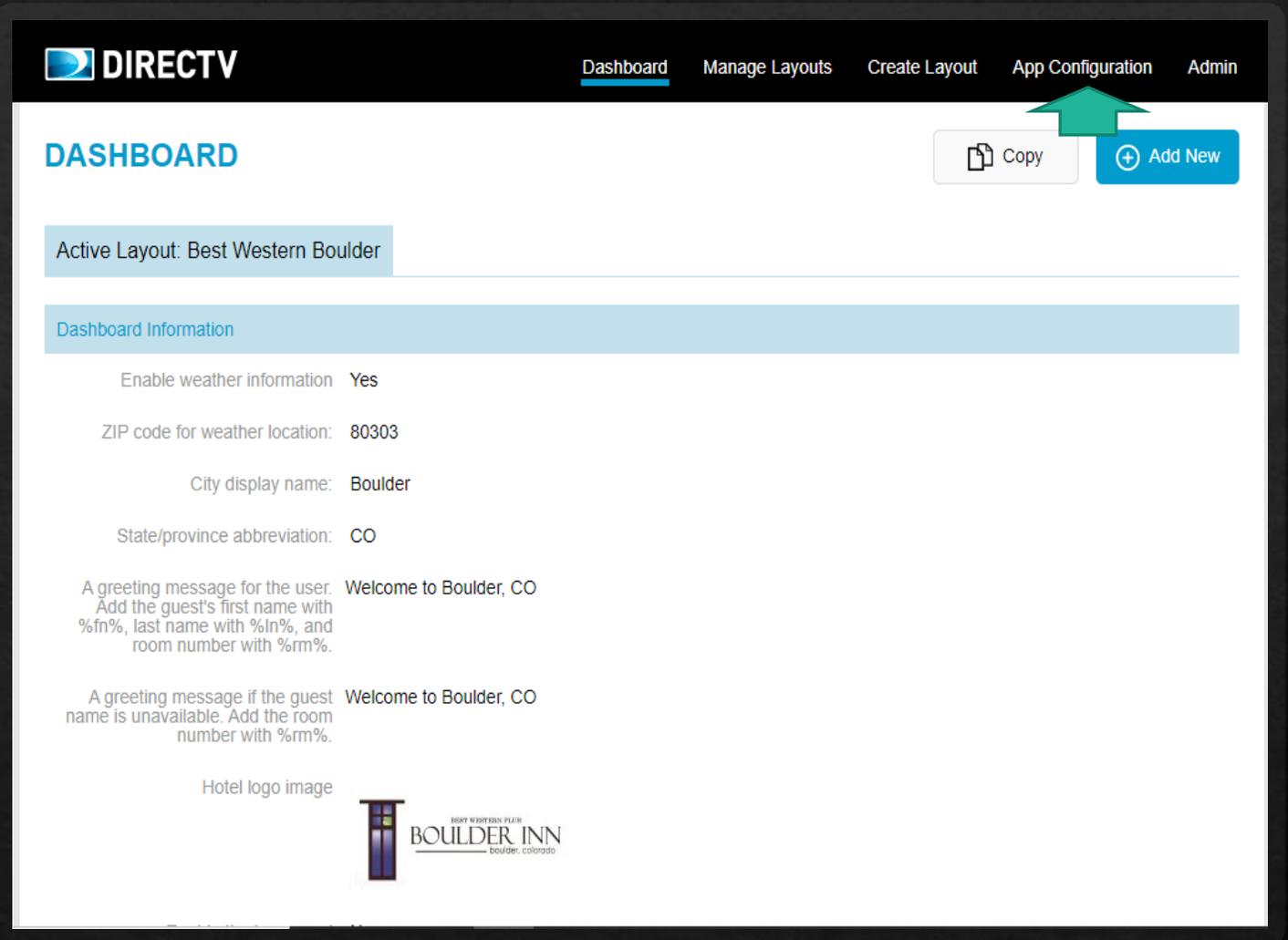
\*The Welcome Screen URL may take a few minutes to update after any changes

Version: 3.97 © DIRECTV 2010-2015

# Basic Welcome Screen Configuration Home Page

Once you have clicked on the configuration button a new page will open and you will be on the home page of the welcome screen configuration

On the home page you can see the current active layout if there is one. If this is first time setup, we will need to navigate to the App Configuration link at the top.



The screenshot shows the DIRECTV dashboard interface. At the top, there is a navigation bar with the DIRECTV logo and several menu items: [Dashboard](#), [Manage Layouts](#), [Create Layout](#), [App Configuration](#), and [Admin](#). A green arrow points to the [App Configuration](#) link. Below the navigation bar, the word "DASHBOARD" is displayed in large blue letters. To the right of "DASHBOARD" are two buttons: "Copy" and "Add New". Below this, a light blue box indicates the "Active Layout: Best Western Boulder". A section titled "Dashboard Information" contains several configuration items:

- Enable weather information: Yes
- ZIP code for weather location: 80303
- City display name: Boulder
- State/province abbreviation: CO
- A greeting message for the user. Add the guest's first name with %fn%, last name with %ln%, and room number with %rm%. Welcome to Boulder, CO
- A greeting message if the guest name is unavailable. Add the room number with %rm%. Welcome to Boulder, CO
- Hotel logo image: 

## APP CONFIGURATION

Select App

[+ Add New](#)

Show  entries

Search:

Name	Status	Last Updated	Action
<a href="#">90245</a>	Completed	2018/03/23	
<a href="#">Default</a>	Completed	2018/03/23	
<a href="#">Default</a>	Completed	2018/03/23	

Showing 1 to 3 of 3 entries

# App Configuration

From the App Configuration page you will need to click on the drop-down window next to Select App and select the DRE Weather

## APP CONFIGURATION

Select App [+ Add New](#)Show  entriesSearch: 

Name	Status	Last Updated	Action
90245	Completed	2018/03/23	 

Showing 1 to 1 of 1 entries

1



# App Configuration Dre Weather

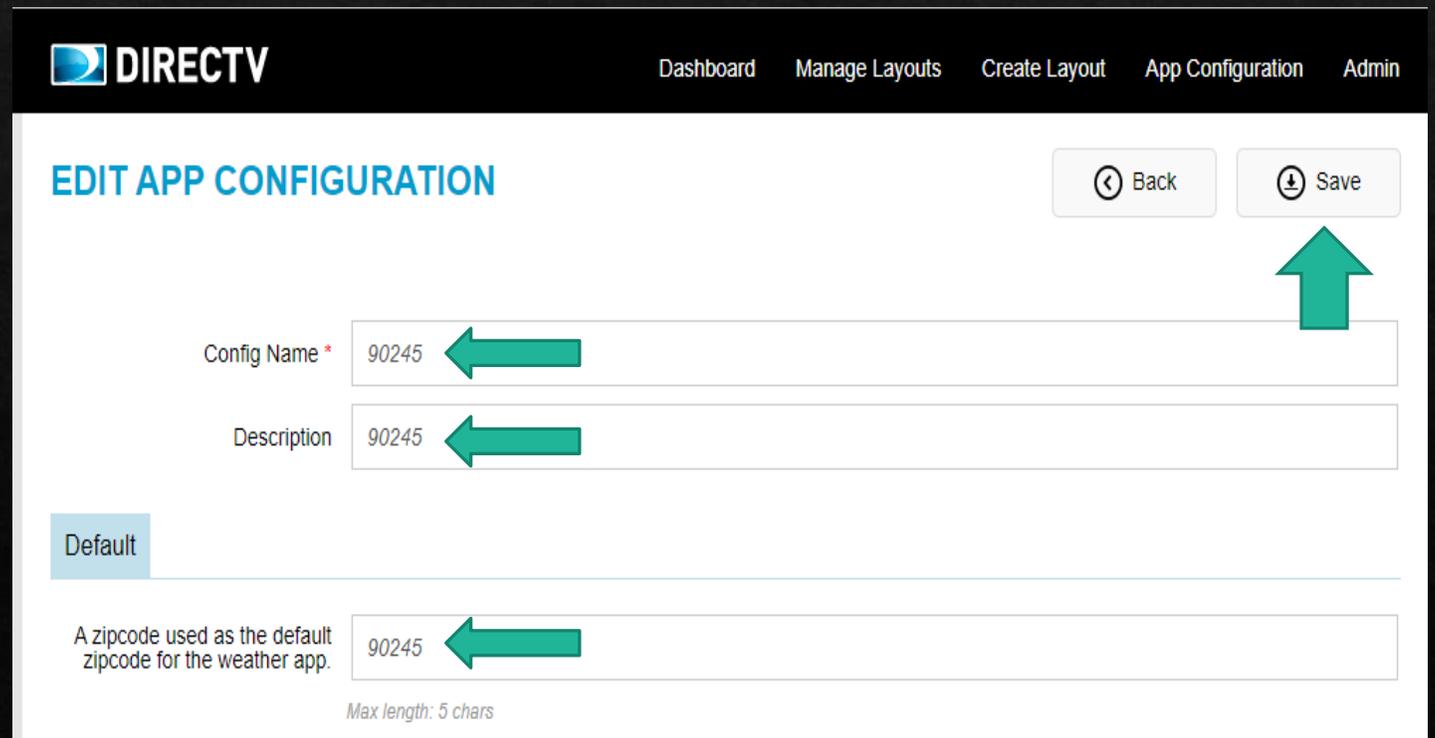
By selecting the Dre Weather from the drop-down window you will reduce the current list to just the one we wish to modify.

Click on the page with the pen icon to edit the default configuration

# Dre Weather Edit App Configuration

From the Edit App Configuration you will be able to change:

- The name
- The Description
- The zip code that the welcome screen will use to pull the weather to be displayed
- Once you are done don't forget to click the Save button at the top or your changes will not remain after leaving the page.



**DIRECTV** Dashboard Manage Layouts Create Layout App Configuration Admin

## EDIT APP CONFIGURATION

Back Save

Config Name \* 90245

Description 90245

Default

A zipcode used as the default zipcode for the weather app. 90245

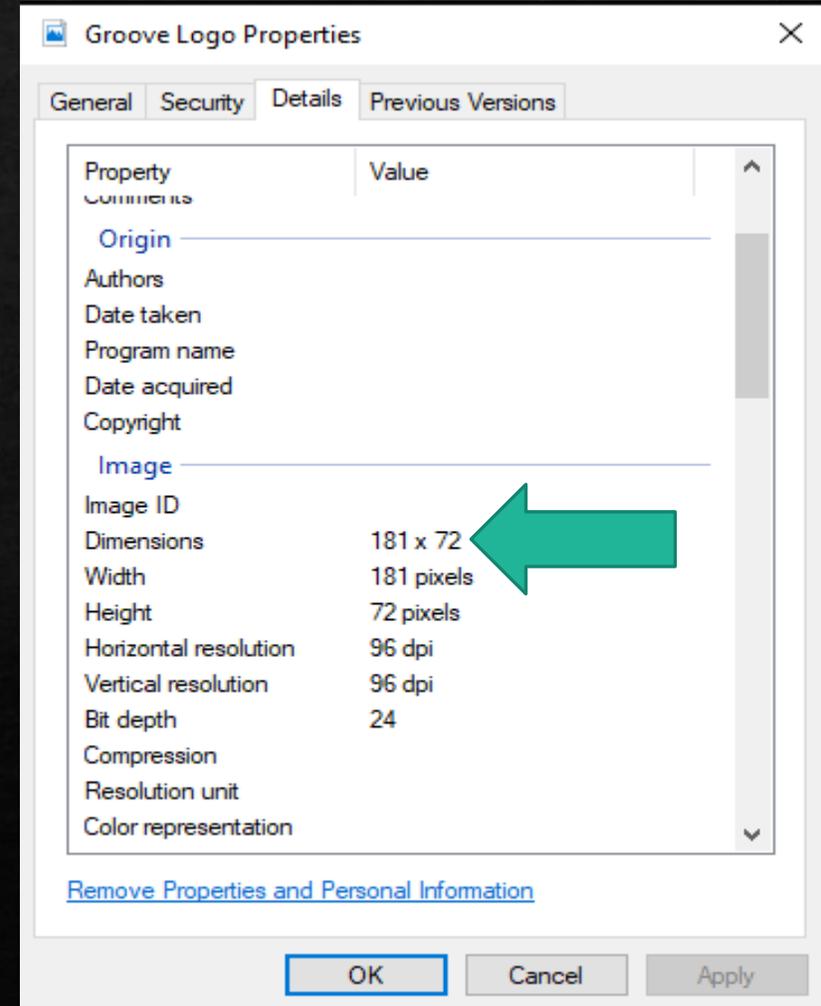
Max length: 5 chars



# Property Logo

You will also need to get a log for the property to be loaded onto the welcome screen. The image will need to be in the format of a PNG, JPG, or GIF.

The image will also need to be exactly 181x72 pixels in size. You can create the image yourself or ask that they provide the image. Remember to provide them with the size requirement or the image will not load.



**DIRECTV** Dashboard Manage Layouts Create Layout App Configuration Admin

## MANAGE LAYOUTS

Show 10 entries Search:

Layout Title	Status	Publish Date	Last Updated	Action
DIRECTVDefault	Completed	-	2018/03/23	

Showing 1 to 1 of 1 entries 1

# Manage Layouts

Once you have configured the zip code for the property as well as obtained the property logo that they would like to be displayed you are ready to begin creating the welcome screen. Click on the Manage Layouts link at the top of the page.

From here you will click on the + Add New button to open a blank template.

Likewise you could also click on the Create Layout link at the top as both go to the same place.

# Create New Layout Page

From the Create New Layout page you will need to complete all fields in order to deploy the welcome page. To start you will need to fill out the following:

- Layout Name
- Description (this is optional)
- Check the Enable weather information check box

**DIRECTV** Dashboard Manage Layouts Create Layout App Configuration Admin

## CREATE NEW LAYOUT

Back Save

Layout Name \*

Description

### Dashboard Information

Enable weather information

Enable Room Assignment

A greeting message for the user. Add the guest's first name with %fn%, last name with %ln%, and room numb %rm%.

Max length: 32 chars

A greeting message if the guest name is unavailable. Add the room number with %rm%.

Max length: 32 chars

Hotel logo image  No file chosen

Dimension : 181 x 72  
Max file size : 25 KB

# Create New Layout Cont.

After you check the Enable weather information check box more fields will appear, you will need to complete them as well. They are:

- Zip code for weather location
- City display name
- State/province abbreviation
- Leave the Enable Room Assignment check box unchecked

Dashboard Information

Enable weather information

ZIP code for weather location  ←

Max length: 5 chars

City display name  ←

Max length: 20 chars

State/province abbreviation  ←

Max length: 2 chars

Enable Room Assignment  ←

A greeting message for the user. Add the guest's first name with %fn%, last name with %ln%, and room number with %rm%.

# Create New Layout Cont.

Scrolling down you will need to continue the following fields:

- Greeting message (You will need to ask the property what they would like this to be) The code examples will own work if they MCS is integrated with the property's PMS
- Greeting message if the guest name is not available
- Hotel logo image. Click the Choose File button and select the created or property provided image.
- If the property would like to add a banner ad you can check the check box and will need to load a provided image. It must be 992x178 pixels.

Enable Room Assignment

A greeting message for the user. Add the guest's first name with %fn%, last name with %ln%, and room number with %rm%.  

Max length: 32 chars

A greeting message if the guest name is unavailable. Add the room number with %rm%.  

Max length: 32 chars

Hotel logo image  No file chosen 

Dimension : 181 x 72  
Max file size : 25 KB  
Acceptable Formats : JPG, PNG, GIF

Enable the banner ad 

### Custom Theme (Background & Color Settings)

Enable Custom Background & Colors

### Dashboard Layout

Type  2 x 2 menu layout  3 x 2 menu layout  4 x 2 menu layout

Select the snip mode using the mode button.

Snipping Tool is moving...  
In a future update, Snipping Tool home. Try improved features and & Sketch (or try the shortcut Windows logo key + Shift + S).

Try Snip & Sketch

# Button Layout

You will now need to select if the property would like custom background colors and the button layout.

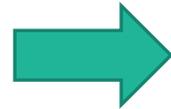
- You can choose 2x2, 3x2, or 4x2
- The first number refers to the number of buttons
- The second number refers to the middle 2 places.
- If you select the 3x2 or the 4x2 the number of buttons on both sides will increase.

## Custom Theme (Background & Color Settings)

Enable Custom Background & Colors



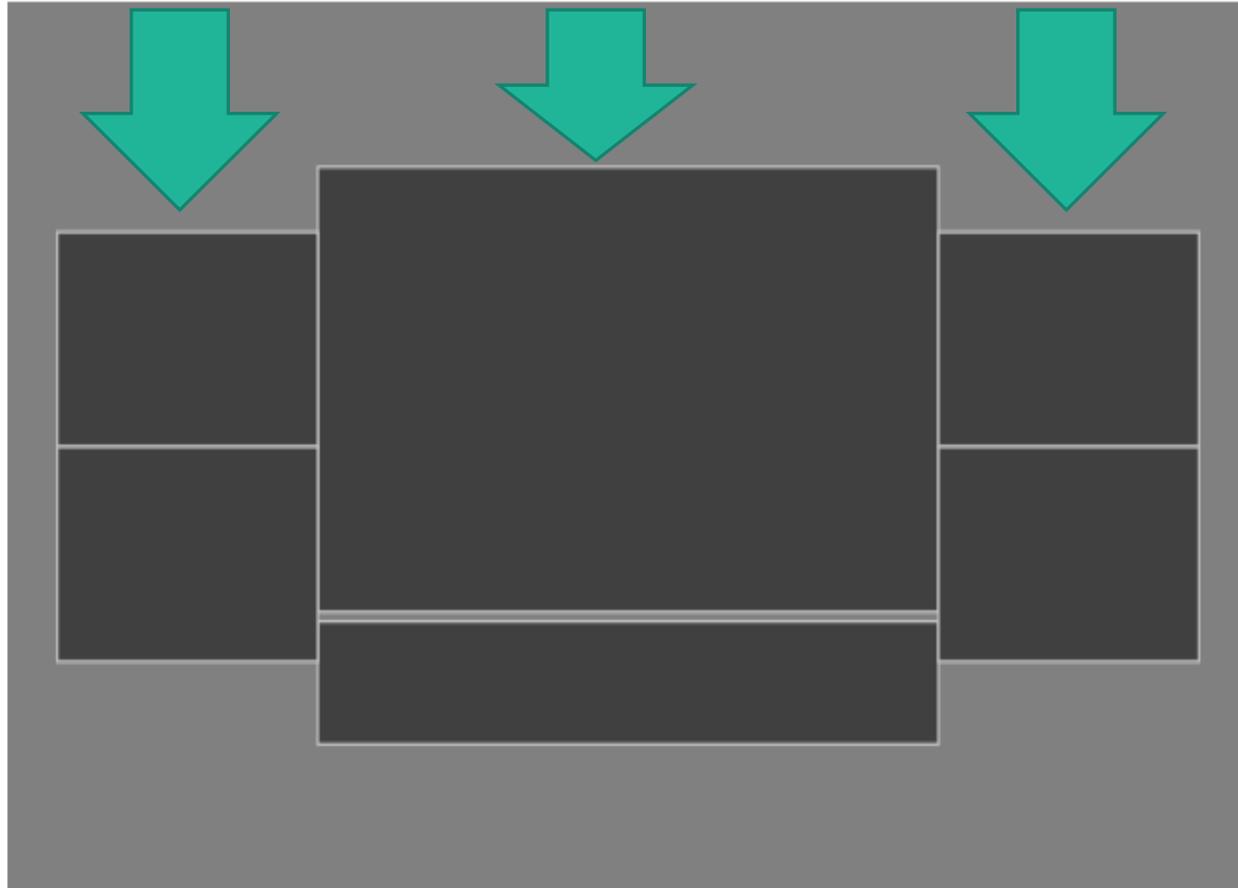
## Dashboard Layout



Type  2 x 2 menu layout

3 x 2 menu layout

4 x 2 menu layout



# Setting the Buttons

Once you have selected the layout for the buttons you want you will need to set what each button is.

Using the drop-down windows you can select which button is in each of the spaces.

You will also need to set which app will be used. For most apps you will select default

For weather however you will need to select the app we named and modified.

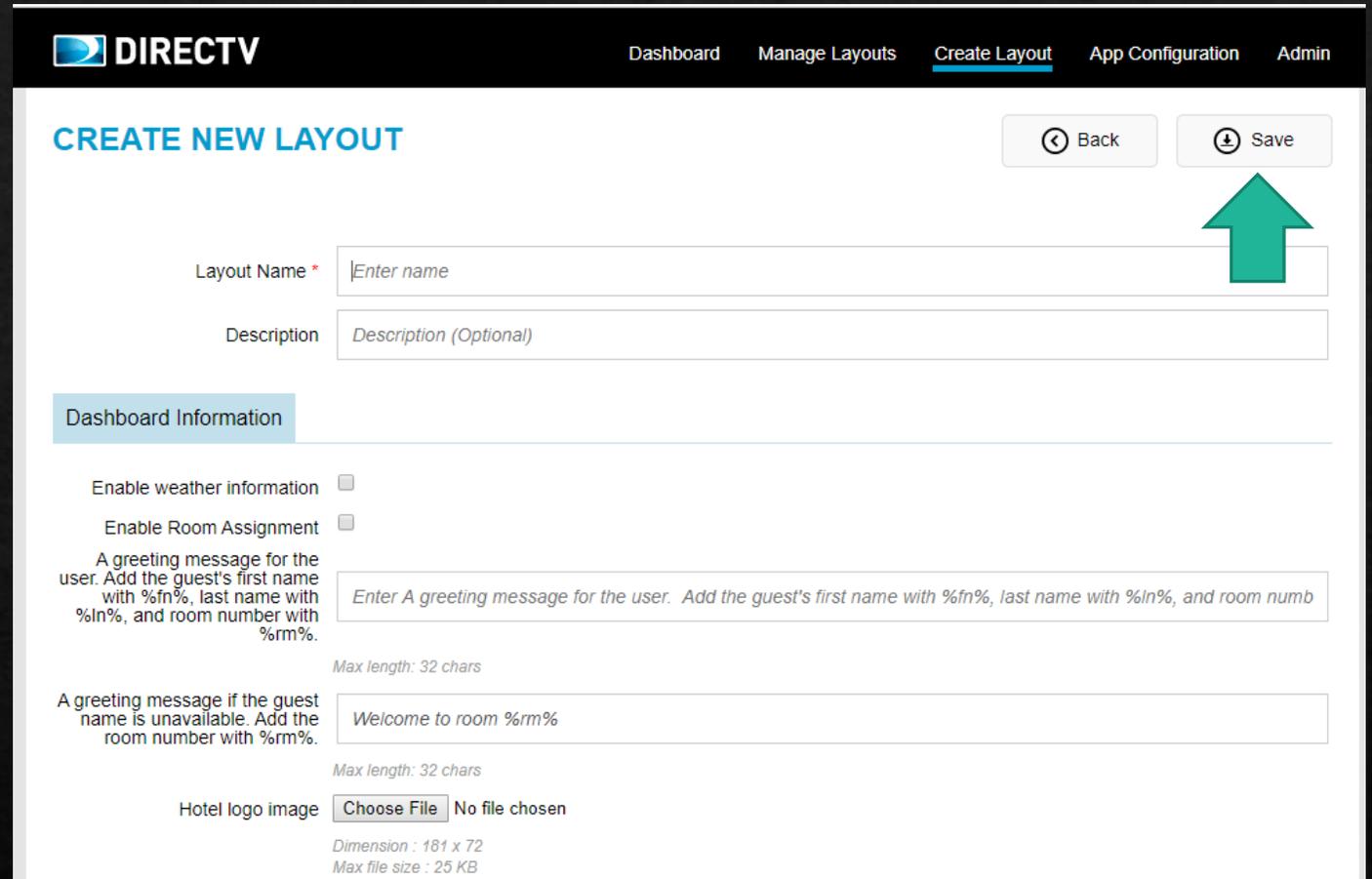
You can also rename the buttons if they would like them labeled differently.

The screenshot shows a configuration interface for buttons. A dropdown menu is open, listing several options: DRE Info - Simple, DRE Live TV, On Demand, DRE Program Guide, DRE ScoreGuide, DRE Cinema, and DRE Weather. The 'DRE Weather' option is currently selected and highlighted. Below the menu is a grid of four button configurations, each with a label on the left and several settings on the right. The 'Top right app' row is highlighted in light blue. Three teal arrows point upwards to the 'DRE Weather' dropdown in the top right app, the '90245' dropdown in the top right app, and the 'DRE ScoreGuide' dropdown in the bottom right app.

Top left app	DRE Info - Simple	Default	[TV Icon]	Live TV	[Edit] [Trash]
Bottom left app	DRE ScoreGuide	Default	[TV Icon]	Program Guide	[Edit] [Trash]
Top right app	DRE Weather	90245	[Weather Icon]	Weather	[Edit] [Trash]
Bottom right app	DRE ScoreGuide	Default	[Sports Icon]	ScoreGuide	[Edit] [Trash]

# Save Your Work

Once you have completed filling out all fields of the welcome screen you will need to click the Save button at the top of the page



**DIRECTV** Dashboard Manage Layouts Create Layout App Configuration Admin

## CREATE NEW LAYOUT

⏪ Back ⏩ Save

Layout Name \*

Description

### Dashboard Information

Enable weather information

Enable Room Assignment

A greeting message for the user. Add the guest's first name with %fn%, last name with %ln%, and room number with %rm%.

Max length: 32 chars

A greeting message if the guest name is unavailable. Add the room number with %rm%.

Max length: 32 chars

Hotel logo image  No file chosen

Dimension : 181 x 72  
Max file size : 25 KB

## EDIT LAYOUT

 Back Save PublishLayout Name \* Description 

Ready to  
Publish...to Test  
Almost

Once you have completed and saved your template you will be given the option to Publish the welcome screen. This button will appear to the right of the save button.

However before we do this, we will need to select an empty room to act as the test TV.

Navigate back to the receiver list in the MCS

# Admin Receiver List

Navigate to the Administrator page and then to the Admin Receiver List tab.

- From here using the commands drop-down window select the Set as Homepage Test Receiver option
- Then select the desired receiver from the list below and check the check box next to it
- Click Go and you will be asked if you are sure. Click yes
- You are now ready to test your welcome screen

The screenshot shows the 'Admin Receiver List' interface. At the top, there is a navigation bar with tabs: 'Property Information', 'Admin Receiver List' (highlighted), 'Users', 'Alerts', 'Local Channels', 'Video Sources', 'Import/Export', and 'Status'. Below this is a red header bar with the text 'Administrative Receiver List'. Underneath, there are two main sections: 'Commands' and 'Groups'. The 'Commands' section has a dropdown menu set to 'Set as Homepage Test Receiver' and a 'Go' button. The 'Groups' section has a 'Select' dropdown and an 'Assign' button. Below these are 'Commands: Check-In', 'Check-Out', and 'Reset Defaults'. A 'Last Updated' timestamp is shown as '9/5/2019 11:30:31 AM'. The main table has columns: 'Room [PMS ID]', 'CAM', '[PMS ID]', 'RID', 'IP', 'M', 'DS', and 'Active'. On the left side of the table, there is a tree view with checkboxes for 'All', 'Unassigned', '001-094', '001', and '002'. The '001' checkbox is checked. A green arrow points to the '001' checkbox, another green arrow points to the 'Set as Homepage Test Receiver' dropdown, and a third green arrow points to the 'Go' button.

Room [PMS ID]	CAM	[PMS ID]	RID	IP	M	DS	Active
<input type="checkbox"/> All					<input type="checkbox"/>	<input type="checkbox"/>	379/401
<input type="checkbox"/> Unassigned							
<input type="checkbox"/> 001-094							
<input checked="" type="checkbox"/> 001	0032-9470-2836	-	0356-4076-3294	172.16.1.236			Yes
<input type="checkbox"/> 002	0035-6399-0328	-	0357-1127-4221	172.16.2.51			Yes

# Publish to Test

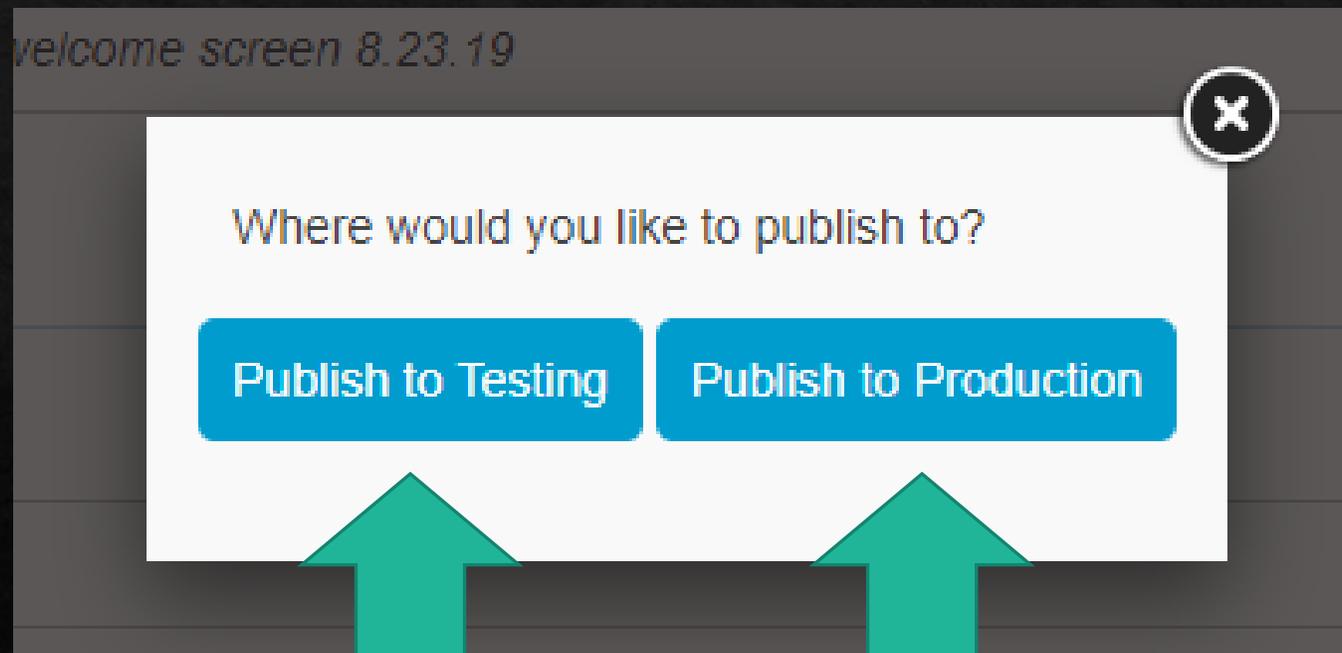
Navigate back to the Edit Layout Page which should still be open on a different tab

Click on the Publish button and you will be asked if you wish to Publish to Testing

Or if you wish to Publish to Production

Click on the Publish to Testing button and you should now be able to go to your chosen test receiver and check that the welcome screen looks the way the property would like.

If the welcome screen looks good to the property come back and click Publish again and then select Publish to Production. If it does not, then create any desired changes and test again until it looks good to the property.



# Finished

Once you have clicked the Publish to Production button then all receiver that are reporting to the managed system should begin to show the welcome screen when they are turned on. If any are not showing the welcome screen first give them a few min then if its not there you will need to make sure that they are on the managed system.